

The Corporation of the Town of Deep River

MINUTES

COUNCIL MEETING

Wednesday, August 17, 2011 at 7:00 p.m.

Present:

Mayor
Deputy Mayor
Councillors

David Thompson
Mary MacCafferty
Daniel Banks
Ronald Desrochers
Terry Myers

Regrets:

Councillor Ruth Syme

Staff:

Michelle Larose, CAO/Clerk
Gene Thompson, Fire Chief
Shelly Cull, Manager of Recreation
Khizar Hayat, Director of Public Works
John Walden, Manager of Planning & Development
Brian Quibell, Treasurer
Louise McLaughlin, Administrative Assistant

1. CALL TO ORDER

Mayor Thompson opened the meeting at 7:00 p.m. and welcomed everyone.

2. DECLARATION OF PECUNIARY INTEREST

NIL

3. APPROVAL/ALTERATION OF MEETING AGENDA

The following items were added to the agenda:

#10.1 Wheelchair accessibility in the downtown core – Deputy Mayor Mary MacCafferty

#11.4 Letter to Laurentian Hills re: Recreation Fees – Deputy Mayor Mary MacCafferty

Michelle Larose, CAO/Clerk requested an amendment under item #13, Closed Session. Item #1 reads “Approve minutes – June 1, 2011” it should read “Approve minutes – June 8, 2011”.

3.1 Letter of Correspondence – Christopher Carroll

RESOLUTION # 2011-192

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT that Council accepts with regret, Councillor Christopher Carroll's resignation from Council effective August 8, 2011.

CARRIED

3.2 2011ML007INF – Filling Vacancies on Council

RESOLUTION # 2011-193

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

WHEREAS pursuant to Section 260(1) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, as amended, Councillor Christopher Carroll has tendered his resignation from Council of the Corporation of the Town of Deep River effective August 8, 2011;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River declare Christopher Carroll's office vacant pursuant to Section 262(1) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, as amended.

CARRIED

RESOLUTION # 2011-194

MOVED BY: Deputy Mayor Mary MacCafferty

SECONDED BY: Councillor Banks

BE IT RESOLVED THAT that Council of the Corporation of the Town of Deep River fill the vacancy on Council by conducting a by-election in accordance with the *Municipal Elections Act*, 1996, as authorized by Section 263(1)(b) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, as amended.

AND FURTHER THAT a by-law shall be passed to authorize the by-election within 60 days after the day a declaration of vacancy has been made, in accordance with Section 263(5)(1)(ii) of the *Municipal Act*, 2001, S.O. 2001, Chapter 25, as amended.

CARRIED

4. DELEGATIONS AND PRESENTATIONS

4.1 Ontario East/Advanced Manufacturing Group Presentation – Jackie St. Pierre, Executive Director, Ontario East

Jackie St. Pierre presented a powerpoint presentation to council. Ms. St. Pierre provided an overview of the role of the Ontario East Economic Development Commission and details of the benefits of participating in the Advanced Manufacturing Group.

5. MINUTES OF PREVIOUS COUNCIL MEETING

5.1 July 20, 2011 – Special Meeting of Council

RESOLUTION # 2011-195

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT the minutes of the Council Meeting of July 20, 2011, as printed and circulated to all members of Council, be approved.

CARRIED

6. REPORTS

6.1 A/O List Review

The A/O list was reviewed and no changes were made.

6.2 Administration Monthly Report

Michelle Larose, CAO/Clerk, presented the report. Ms. Larose noted that Christopher Carroll has been hired as Treasurer for the Town of Deep River effective September 12, 2011. Mr. Carroll will replace outgoing Treasurer, Brian Quibell. The CAO/Clerk further noted that a by-law to appoint Mr. Carroll will come forward to the next meeting.

6.3 Operating and Water/Sewer Reports

Brian Quibell, Treasurer, presented the reports. Direction was given to staff to clarify the actual costs of the Spring Clean Up.

6.4 Recreation Monthly Report

Shelly Cull, Recreation Manager, presented the report.

6.5 Public Works Monthly Report

Khizar Hayat, Director of Public Works, presented the report.

6.6 Planning & Development Monthly Report

John Walden, Planning & Development Manager, presented the report.

6.7 Fire Department Monthly Report

Gene Thompson, Fire Chief, presented the report.

The Mayor moved item 8.3 to this part of the meeting.

8.3 2011ML008ISS – Fire Inspections-Arena/Community Centre

Michelle Larose, CAO/Clerk, presented the Information Report regarding fire inspections at the Arena and Community Centre. Ms. Larose advised that Council had requested a second opinion regarding the retrofit inspections. The report detailed two quotes for the inspection of \$8400 and \$7900 respectively. Ms. Larose further explained that Fire Chief Thompson had reviewed the inspection report and visited the Arena and Community Centre. It was recommended that Council tour the arena before proceeding. Council directed staff to arrange a date for a tour.

Council broke at 8:40 p.m. and re-convened at 8:50 p.m.

6.8 2011DR008ISS – Lease-Provincial Election

Michelle Larose, CAO/Clerk, presented the report.

6.9 2011SC007ISS – Lease agreement from Small Craft Harbours Branch for the Deep River Marina

Shelly Cull, Recreation Manager, presented the report. The Mayor informed council that replacement of the marina building was discussed with marina users at a meeting on August 16, 2011 as it needs to be addressed. Direction was given to staff to advise as to how the gross revenues were calculated.

6.10 2011ML008INF – Insurance Coverage – Mount Martin Ski Hill

Michelle Larose, CAO/Clerk, presented the report. Direction was given to staff to contact the representatives of the Mount Martin Ski hill to submit a formal request for financial assistance. Direction was given to develop a policy on grants and subsidies for groups and organizations.

7. BY-LAWS

7.1 By-law No. 43-2011

RESOLUTION # 2011-196

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT the following by-law be read a first and second time;

By-law No. 43-2011 – A by-law to authorize entering into a Lease Agreement with Elections Ontario represented by the Returning Officer for Renfrew-Nipissing-Pembroke.

CARRIED

RESOLUTION # 2011-197

MOVED BY: Councillor Desrochers

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 43-2011 – A by-law to authorize entering into a Lease Agreement with Elections Ontario represented by the Returning Officer for Renfrew-Nipissing-Pembroke.

CARRIED

7.2 By-law 44-2011

RESOLUTION # 2011-198

MOVED BY: Councillor Desrochers

SECONDED BY: Deputy Mayor MacCafferty

BE IT RESOLVED THAT the following by-law be read a first and second time;

By-law No. 44-2011 – A by-law to establish the rules governing the order and proceedings of Council and Committees of the Corporation of the Town of Deep River (Procedural By-law).

CARRIED

RESOLUTION # 2011-199

MOVED BY: Councillor Desrochers
SECONDED BY: Deputy Mayor MacCafferty

BE IT RESOLVED THAT the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 44-2011 – A by-law to establish the rules governing the order and proceedings of Council and Committees of the Corporation of the Town of Deep River (Procedural By-law).

CARRIED

7.3 By-law 45-2011

RESOLUTION # 2011-200

MOVED BY: Councillor Desrochers
SECONDED BY: Councillor Myers

BE IT RESOLVED THAT the following by-law be read a first and second time;

By-law No. 45-2011 – A by-law to authorize the Corporation of the Town of Deep River to enter into a lease agreement with Her Majesty the Queen, in Right of Canada, as represented by the Minister of Fisheries and Oceans with respect to the marina and government dock for a five (5) year term.

CARRIED

RESOLUTION # 2011-201

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 45-2011 – A by-law to authorize the Corporation of the Town of Deep River to enter into a lease agreement with Her Majesty the Queen, in Right of Canada, as represented by the Minister of Fisheries and Oceans with respect to the marina and government dock for a five (5) year term.

CARRIED

7.4 By-law 46-2011

RESOLUTION # 2011-202

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the following by-law be read a first and second time;

By-law 46-2011 – A by-law to authorize the Corporation of the Town of Deep River to enter into a contribution agreement for the Ontario Small Waterworks Assistance Program Phase Three – Intake One with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs.

CARRIED

RESOLUTION # 2011-203

MOVED BY: Councillor Myers
SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law 46-2011 – A by-law to authorize the Corporation of the Town of Deep River to enter into a contribution agreement for the Ontario Small Waterworks Assistance Program Phase Three – Intake One with Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs.

CARRIED

8. ISSUE REPORTS & RECOMMENDATIONS FROM COMMITTEE OF THE WHOLE

8.1 Advanced Manufacturing Group

RESOLUTION # 2011-177 (*resolution was originally tabled at the July 20, 2011 council meeting*)

MOVED BY: Councillor MacCafferty
SECONDED BY: Councillor Myers

WHEREAS the Advanced Manufacturing Group includes the nuclear industry as a major component;

AND WHEREAS this is an integral part of the Town of Deep River's economic sustainability;

NOW THEREFORE BE IT RESOLVED THAT Council of the Corporation of the Town of Deep River continues to participate in the Advanced Manufacturing Group of the Ontario East Economic Development Commission.

CARRIED

A recorded vote was requested by Mayor David Thompson.

	FOR	AGAINST
Daniel Banks	X	
Ronald Desrochers		X
Mary MacCafferty	X	
Terry Myers	X	
David Thompson		X

The motion was carried – **3 FOR, 2 AGAINST**

8.2 2011JW003INF – Issues and Options for Official Plan

John Walden, Planning and Development Director, presented the report. Mr. Walden explained that the Official Plan Review Committee has worked through the text of the Official Plan and required council's input on two issues before moving forward with recommendations. The first issue was in reference to what types of commercial uses should be allowed in the Business Park (on highway). Council provided various opinions on the issue. The Official Plan Committee will reconvene and make a recommendation to Council. Issue #2 was in reference to Section 4.6.3(8) of the Official Plan which states that it is the desire of Council to see the removal of the community centre building to improve the visual setting of the campus. Council discussed this matter and chose option #3, to remove this section from the Official Plan.

8.4 2011KH010ISS – Sludge Haulage Contract

Khizar Hayat, Public Works Director, presented his report. A by-law will be prepared for the next meeting.

9. MOTIONS GIVEN PRIOR NOTICE

NIL

10. NEW BUSINESS & NOTICES OF MOTION

10.1 Wheelchair accessibility in downtown core

Deputy Mayor MacCafferty expressed concern about wheelchair access to stores in the downtown core. She explained that some citizens were having a difficult time entering stores and in some cases had to make purchases outside their doors. Michelle Larose, CAO/Clerk responded that she had received correspondence from Mr. Brian McNall concerning this issue and that the town does not have jurisdiction over the stores. Staff will research this issue and respond to Council with their findings.

11. CORRESPONDENCE

11.1 Mackenzie Community School

The Mayor reported that he and the Public Works Director had met with parents to discuss areas of concern around young school children attending Mackenzie Community School in September. He explained that work is in progress to thin out trees and that remediation of the sidewalk adjacent to the football field is being worked on. He further explained that the Police Chief will be looking at concerns and options pertaining to school crossing guards. To address safety issues in the AECL parking lot across from the former Keys School, the Mayor reported that ownership needs to be determined first and then the Town will do what they can to help resolve the issue.

11.2 Municipal Property – Renfrew County District School Board

The item was received for information.

11.3 Building Blocks for Sustainable Planning – Ministry of Municipal Affairs and Housing

The item was received for information. Councillor Banks will review this information with the Official Plan committee.

11.4 Letter to Laurentian Hills re: Recreation fees

Deputy Mayor Mary MacCafferty questioned Mayor Thompson on a recent meeting that took place between him and Mayor Rabishaw of Laurentian Hills in regards to recreation cost sharing and economic development contributions. A discussion took place regarding the appropriateness of the Mayor representing the views of Council as a whole.

12. OTHER BUSINESS & INFORMATION ITEMS

12.1 Fire Services Update

Councillor Daniel Banks inquired as to what the status of the fire services review was pertaining to operational issues, long term models for the fire service and continuation of the fire services committee. He explained that a clear path is needed in order to move forward. Michelle Larose, CAO/Clerk, explained that the committee had not recently met but that the Fire Chief was continuing to update the Ontario Office of the Fire Marshal as well as Council on the status of OFM recommendations.

12.2 Morison Public School – Renfrew County District School Board

Direction was given to correspond with the Renfrew County District School Board regarding the ability to negotiate a purchase price for Morison School.

RESOLUTION # 2011-204

MOVED BY: Deputy Mayor MacCafferty

SECONDED BY: Councillor Myers

BE IT RESOLVED THAT Council extend the meeting time beyond 11:00 p.m.

CARRIED

13. CLOSED SESSION

RESOLUTION #2011-205 (A)

MOVED BY: Councillor Myers

SECONDED BY: Councillor Banks

Motion to amend the main motion by:

1. Adding “and (d)” after (b) in the line “AND WHEREAS Council deems it advisable to hold a closed session meeting under Section 239 (2) (b) of the Municipal Act;
2. Adding “and labour relations or negotiations.” after “employees” in the line “NOW THEREFORE BE IT RESOLVED THAT the next part of the meeting be closed to discuss an item pertaining to personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations.”

CARRIED

RESOLUTION #2011-205

MOVED BY: Deputy Mayor MacCafferty
SECONDED BY: Councillor Myers

WHEREAS the Municipal Act states that a meeting or part of a meeting may be closed to the public if the subject matter being considered is permitted under Section 239 (2);

AND WHEREAS Council deems it advisable to hold a closed session meeting under Section 239 (2) (b) and (d) of the Municipal Act;

NOW THEREFORE BE IT RESOLVED THAT the next part of this meeting be closed to discuss items pertaining to personal matters about an identifiable individual, including municipal or local board employees and labour relations or employee negotiations;

1. Approve minutes – June 8, 2011;
2. Job description and salary review for an identifiable individual.

CARRIED

Council went in to closed session at 10:50 p.m.
Council reconvened to open session at 11:15 p.m.

Business arising from Closed Session:

Council directed staff to meet with the CUPE Union.

14. CONFIRMATORY BY-LAW

14.1 By-law No. 47-2011

RESOLUTION # 2011-206

MOVED BY: Councillor Myers
SECONDED BY: Councillor Banks

BE IT RESOLVED THAT the following by-law be read a first and second time;

By-law No. 47-2011 – A by-law to confirm the proceedings of the Council of the Corporation of the Town of Deep River at the meeting held on August 17, 2011.

CARRIED

RESOLUTION # 2011-207

MOVED BY: Councillor Myers

SECONDED BY: Councillor Banks

BE IT RESOLVED THAT the following by-law be read a third time, signed by the Mayor and the CAO/Clerk and the Seal of the Corporation be affixed thereto;

By-law No. 42-2011 – A by-law to confirm the proceedings of the Council of the Corporation of the Town of Deep River at the meeting held on August 20, 2011.

CARRIED

15. ADJOURNMENT

RESOLUTION # 2011-208

MOVED BY: Councillor Myers

SECONDED BY: Councillor Desrochers

BE IT RESOLVED THAT Council hereby adjourns the meeting at 11:47 p.m.

CARRIED

Mayor David Thompson

CAO/Clerk – Michelle Larose